Appointment

To: Singletary, DeAndre [Singletary.DeAndre@epa.gov]; Gulliford, Jim [gulliford.jim@epa.gov]; Chu, Ed

> [Chu.Ed@epa.gov]; Cacho, Julia [Cacho.Julia@epa.gov]; Singletary, DeAndre [Singletary.DeAndre@epa.gov]; Gulliford, Jim [gulliford.jim@epa.gov]; Chu, Ed [Chu.Ed@epa.gov]; Pessetto, Jared [Pessetto.Jared@epa.gov]

CC: Smith, John [Smith.John@epa.gov]

Subject: Bi-Weekly Discussion - LCRD

Location: R7-RO2.B-C32-65/R7-RO; R7-Confline-913-551-7538-P10XXXX/Phone/R7-RO

Start: 3/19/2020 2:00:00 PM End: 3/19/2020 2:30:00 PM

Show Time As: Busy

Recurrence: (none)

Singletary, DeAndre; Gulliford, Jim; Chu, Ed; Pessetto, Jared Required

Attendees:

<!--[if Ite mso 15 || CheckWebRef]-->

Pessetto, Jared has shared a OneDrive for Business file with you. To view it, click the link below.



3.19.2020.docx

<!--[endif]-->

iPhone friendly call-in number:

Deputies are welcome to attend.

Bi-Weeklies - Standard Discussion Topics

- 1. What are your Division's top priorities for the next 2-4 weeks and what are their current status/milestones?
- 2. Are there any projects/sites/issues that have new risks or challenges?
- 3. Is there anywhere we are falling behind regionally or nationally (e.g. timelines, milestones, programmatic targets, or national competitions)?
- 4. What issues/andons are you seeing from your Division's ELMS visual management tools and what is your strategy for addressing them?

Here is the direct link to the tracker itself:

https://usepa.sharepoint.com/sites/R7_Work/seniorstaff/Other%20Documents/Forms/AllItems.aspx